

Application Form Tertiary Programme

Personal Details

Family Name	_____	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Given Name	_____	Date of Birth	_____	
Preferred Name	_____	Phone Number	() _____	
Home Address	_____	Mobile Number	() _____	
Country	_____	Postal Code	_____	
Email Address	_____			

Country of citizenship	_____	Passport Number	_____	
Do you have Permanent Residency in New Zealand?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
If not and if you are in NZ now, what visa are you currently on?	_____	Expiry Date	_____	

Next of Kin / Emergency Contact Person	_____			
Relationship to Applicant	_____	Phone Number	() _____	
Email Address	_____	Mobile Number	() _____	

Parents Details

(Students aged between 14 and 18 must complete this section. UUNZ does not enroll students under 14)

Father's Family Name	_____	Phone Number	() _____	
Given Name	_____	Mobile Number	() _____	
Home Address	_____			
Email Address	_____			

Mother's Family Name	_____	Phone Number	() _____	
Given Name	_____	Mobile Number	() _____	
Home Address	(if different from Father's) _____			
Email Address	_____			

Guardian Details

(Students aged between 14 and 18 must complete this section unless parent(s) will be accompanying during the enrolment period)

Family Name of Guardian	_____	Phone Number	() _____	
Given Name	_____	Mobile Number	() _____	
Relationship to Applicant	_____			

Home Address _____

Email Address _____

Agent Details

Are you applying through an agent? Yes No (please go to the next section on Programme Details)

Company Name _____

Contact Person _____

Email Address _____

Phone Number () _____

Programme Details (Most of the programmes will lead to dual qualifications as specified below)

Please tick (✓) the programme of your choice and state your preferred intake in terms of year and month:

Business Programmes:

- UUNZ & USQ Master of Business Administration (Level 9)
- UUNZ Master of Business Administration - International Business (Level 9) & USQ Master of Business & Innovation
- UUNZ Postgraduate Diploma of Business (Level 8) & USQ Graduate Diploma of Business
- UUNZ Postgraduate Certificate in Business (Level 8) & USQ Graduate Certificate of Business
- UUNZ Postgraduate Certificate in Business (Level 8)
- UUNZ Diploma of Business Administration (Level 7) & USQ Bachelor of Business Administration
- UUNZ Diploma of Business Administration (Level 7) & USQ Bachelor of Commerce
- UUNZ Diploma of Business Administration (Level 7) & USQ Bachelor of Business
- NZQA New Zealand Diploma in Business (Level 6)
- UUNZ Diploma in Business (Level 5)

IT Programmes:

- UUNZ Master of Business - Information Systems (Level 9) & USQ Master of Information Systems
- UUNZ Postgraduate Certificate in Business - Information Systems (Level 8) & USQ Graduate Certificate of Business
- UUNZ Postgraduate Certificate in Business - Information Systems (Level 8)
- UUNZ Graduate Diploma of Business - Information Systems (Level 7)
- UUNZ & USQ Bachelor of Information Technology (Level 7)

Preferred intake: I wish to start in _____ 20_____. (month/year)
(please refer to the academic schedule before completing)

Career Intention

What is your career intention (i.e. what do you plan to do after completion of the programme):

Academic Information

Secondary & Tertiary Qualification Attained	Start Date (mm/yyyy)	Date of Completion (mm/yyyy)	Name of Institution	Country	Language of Instruction

Work History (To be completed if you are applying for a Level 8 or Level 9 programme. Please also provide a detailed CV with your application. Applicants of other programmes may leave this section blank.)

Period (mm/yyyy)	Name of Company/Employer	Country	Position / Responsibilities
to			
to			
to			

English Language Proficiency

IELTS Date of Exam _____ Result _____

TOEFL Date of Exam _____ Result _____

If no recent IELTS or TOEFL result is available, please provide a self assessment with the IELTS rating of 1 to 9:
 Listening _____ Speaking _____ Reading _____ Writing _____

Note: The self assessment above is for reference only. The applicant's English Language Proficiency will be confirmed by a subsequent IELTS or TOEFL certificate or assessed by UUNZ before commencement of the course using an Internal Entry Assessment if applicable.

Accommodation Requirement

Would you like UUNZ to arrange homestay accommodation for you? Yes No

Note: Arrangement will be made by a professional homestay agent engaged by UUNZ. Please contact UUNZ at least 2 weeks in advance for arrangement.

Students between the age of 14 and 18 must live with the Parent(s), a Designated Caregiver (i.e. a relative or a close family friend appointed by your parent(s) in writing) or a UUNZ approved homestay. Students over the age of 18 may choose any other accommodation options.

Payment Details

Please pay to the following trust account when payment is required:

Account Name: 7494483TR01 UUNZ Institute of Business/Public Trust
 Bank: Bank of New Zealand
 Address: North End Branch, 100 Lambton Quay, Wellington, New Zealand
 Account No: 02-0536-0305865-01
 SWIFT Code: BKNZ NZ22
 Reference: Family Name, Given Name & Student Number

Privacy Act UUNZ collects and stores information from this form and your records to comply with the requirements of the Ministry of Education and the New Zealand Qualifications Authority (NZQA). This information is also used to select students for programmes, to manage internal administrative processes and for internal reports about students that may be supplied to and sought from other educational institutions for the purpose of verifying academic records. In addition, when required by statute, UUNZ releases information to government agencies such the NZ Police, Department of Justice, Immigration New Zealand and the Accident Rehabilitation Compensation Corporation. You may see any information held about you and amend any errors in that information. To do so, please contact the Registrar. Failure to provide the information requested may result in the refusal of your enrolment. You have an obligation to advise the school when any of your details change.

Declarations

This Application Form must be signed and supported with the relevant Academic and English Language Proficiency document for the application to be processed.

1. I certify that the information provided above is true and correct and understand that UUNZ may suspend my enrolment if false information has been supplied.
2. I understand that if my application is accepted by UUNZ, I will inform myself of all the requirements and regulations and will be responsible for the payment of fees by the due date.
3. I have read and understand the outline of how the Privacy Act will be applied at UUNZ and I authorize UUNZ to collect, use and disclose personal information about me in accordance with that outline and the Privacy Act 1993.
4. I authorize any agency holding the source of any information supplied on this form to release that information to UUNZ on request.
5. I have read and understand the Withdrawal and Refund Policy of enrolment at www.uunz.ac.nz.
6. I agree to notify UUNZ immediately of any change in the information contained in this application (e.g. my address, contact telephone numbers or email address).
7. I understand that I must meet the requirements of Immigration New Zealand to study in New Zealand.
8. I understand that I must have appropriate and current medical and travel insurance for the duration of my planned period of study if I am an international student.

Signature of applicant _____

Date _____

Signature of parent/legal guardian _____
(If the applicant is under 18, parent or legal guardian must sign)

Date _____

For Office Use Only:

English Proficiency Requirement

Met. By: _____

Not met. Comments: _____

Academic (& Work) Requirement

Met. By: _____

Not met. Comments: _____

The **career intention** of the applicant has been assessed. The outcome is as follows:

Matching the programme. Comments (if any): _____

Not matching the programme. Comments (if any): _____

Staff signature _____

Date _____